



## About AWANA at Mililani Community Church, 2018-2019

AWANA Club is one of the ministries designed to assist families in meeting the spiritual needs of their children. Qualified adults provide caring leadership, and children have a lot of fun as they discover life-shaping principles from the Bible.

Mililani Community Church (MCC) is a place where your child can get to know and grow in the Lord. We are sure that our AWANA club will be a place of learning and excitement that will have a positive influence on your child. The AWANA program is divided into several age group clubs that range from pre-school aged children, 3 and 4 years old, through High School, grade 12.

The focus of AWANA is designed to assist families in meeting the spiritual needs of their children. AWANA offers several opportunities for your child to grow spiritually through Scripture memorization and a basic understanding of biblical principles and doctrines. AWANA also provides an opportunity for children to learn to compete as a team and not just as individuals. They will learn to win and lose with a proper attitude of fair play and sportsmanship.

If you are interested but not sure if our program is for you, come at 6:45 p.m., September 7, 2018 to our Opening Night Kickoff, or one of the following Fridays for your child to “try out” a club meeting. **If you register during our Pre-Registration by September 6, 2018, you will receive a \$5 discount per child (normally \$25/child, and \$15/additional child).**

For AWANA, we ask for your support in encouraging your child to complete their handbook materials prior to each club meeting. This way, we will have the time to show them how to apply what they learn to their everyday lives.

Again, we thank you for the opportunity to work with and minister to your child – it is a trust and responsibility that we do not take lightly. Please accept our invitation to become a part of our caring church family.

In Christ,

Dave Hallstrom, *AWANA Commander*

# The History of AWANA

Since 1950, AWANA has grown from a one-church program into a ministry that includes more than 6,500 churches in the United States and another 1,300 in more than 80 countries worldwide. Local churches reach hundreds of thousands of young people every week by using the AWANA program. The goal of AWANA is to reach boys and girls with the gospel of Christ and to train them to serve Him.

AWANA stands for **A**pproved **W**orkmen **A**re **N**ot **A**shamed, and comes from 2 Timothy 2:15:

*“Be diligent to present yourself approved to God, a worker who does not need to be ashamed, rightly dividing the Word of truth.” 2 Timothy 2:15 (NIV)*

AWANA is a fun and exciting way for children to learn Scripture, make new friends, and foster a relationship with The Lord Jesus.

Thank you for giving us the opportunity to acquaint you with the AWANA ministry of Mililani Community Church and how it can benefit not only your child, but your entire family!

## What We Expect from Our Leaders

We basically have very few requirements that our leaders must meet; however, we have some expectations we encourage them to consider.

Requirements:

- A leader must have a personal relationship with Jesus Christ.
- A leader must have a desire to work with and a compassion for children.

Expectations:

- We expect our leaders to be on time.
- We expect our leaders to be examples by wearing clean, neat uniforms every night.
- We expect our leaders to follow the rules.
- Leaders will promote general respect and a proper attitude for fellow clubbers and adult authority, which results in respect for God’s authority.
- We expect our leaders to pray for our Club on a regular basis.
- We expect our leaders to realize AWANA is not just another program, but it is a ministry of the church, and a place of service to God.
- Leaders will observe the five-count and three-count methods.
- Leaders will promote attention/courtesy during AWANA.
- Leaders will actively work to ensure a safe environment for all clubbers and volunteers.

## What We Expect from Parents/Guardians

- Always encourage your child. Children have much more fun when mom and dad show interest in their accomplishments. Also, please be willing to help with an activity or volunteer in your child's club at least one time during the year.
- Help children to attend AWANA every week and to arrive on time, as consistency builds friendships, achievement, and self-discipline. Sign your child in with his/her club at the start of the night.
- During the week, help your child prepare at least two sections. This will ensure they will complete their handbook and will receive their special awards.
- Attend special events. Parents/guardians are always welcome and are encouraged to attend special events to show support and approval for your child's accomplishments.
- Please review the discipline guidelines in this handbook with your child. AWANA has very few rules of behavior, but to ensure all clubbers have an opportunity to learn and have fun, some rules of behavior will be enforced.
- Please plan to pick up clubbers promptly from their club at 8:30 p.m. Clubbers will not be permitted to leave their class without a designated adult to pick them up.
- If your child needs to be excused from participating in Game Time, please send a note to his/her leader; otherwise, your child will be expected to participate.
- Use the "school rule" for illness. Do not send children to club if running a temperature, throwing up, or have been sick in the last 24-hour period.
- Have a Bible available for children to use. If you do not have one at home, we have a few at church to lend out, or we can help order an age-appropriate one for you.

## What We Expect from Clubbers

- Follow all rules. AWANA rules are for the safety and well-being of everyone.
- Check-in with your club when you arrive at night to avoid losing your perfect attendance status.
- All children must attend their age-appropriate class (no skipping ahead/staying behind).
- Follow the instructions of your leaders.
- Move quietly between rooms. Walk; do not run in the church (unless it is instructed during Game Time). Show respect for all church property as well as other's property.
- Stay in your room unless a leader has given permission for you to leave.
- Treat others with respect - no swearing, fighting, hitting or pushing. Keep your hands, feet and objects to yourself, at all times.
- Be responsible. Keep track of your books and backpack. Do not bring personal toys or electronic devices to AWANA. AWANA staff and Mililani Community Church will not be held responsible if these items come up missing.

# Discipline

Discipline is used to teach Christ-like behavior. In the event discipline is required, we have two procedures that will be used by all clubs, the 5-count and the 3-count. The 5-count is for all clubbers, while the 3-count is for an individual clubber. The 5-count and 3-count methods of disciplining are used in each club, which results in an organized and smooth-running club. Children are expected to behave according to club standards.

## 5-count

When a leader needs to get the attention of the clubbers to be still, quiet, and/or line up, he/she will count from 1 to 5. All clubbers need to stop talking immediately and be still.

## 3-count

If a child is disrespectful or disruptive to the club, the following procedure will occur:

- A "1" count will be given for the first offense.
- A "2" count will be given for the second offense, and the child will be counseled by a leader outside the club room and then returned to club.
- A "3" count is given, and the child is given a time-out. If this occurs, contact between parents and the Club Director is necessary before the next club meeting for the child to return to club.
- If the clubber must be taken to the parent a second time, they must miss the next club meeting, and a parent must meet with the Club Director and AWANA Commander to discuss returning to club.
- If a clubber is removed from club a third time, they will not be allowed back into the program for the remainder of the club year.

It is our prayer that no situation will have to be resolved in this manner, but in fairness to all clubbers and leaders, the above will be enforced as necessary.

# Uniform Guidelines

Clubbers and Leaders are expected to wear their AWANA uniform to each meeting as soon as they are qualified by their club and have earned a uniform. The goal of each AWANA Club is to have 100% of its attendees in uniform. A properly worn uniform helps AWANA clubbers and leaders earn respect, credibility and show belonging.

- Uniforms are to be clean, neat, complete, and worn correctly.
- Uniforms for new students are earned after completing entrance/starter booklets.
- For safety reasons during game time, always wear tennis shoes instead of boots or open-toed shoes or slippers.
- Also, because of game time, it is better for children to wear shorts or pants. If girls do wear a dress or skirt, please wear shorts underneath.
- Clubbers not adhering to the above dress code will not be permitted to participate in game time for safety reasons.

# Dues for 2018-2019

We ask all parents to pay a yearly fee (considered dues) as follows:

- \$25.00 for the first child
- \$15.00 for each additional child enrolled in AWANA

## **Included in Clubber Dues:**

Entrance/Starter booklet

All club activities

All awards and ribbons

## **Not Included in Clubber Dues:**

Club handbook

Replacement books & awards

2nd handbook or extra-credit cards

Uniform vest or shirt

Bible (we have a few copies available to borrow at MCC)

Each clubber will also need to purchase a Handbook and a Uniform vest or shirt. Please see the Order Form for the list of individual club products that are available. Each level has a uniform and a handbook. Families may purchase optional items, if desired.

The yearly dues/fee amounts to about \$0.86 per week. Please see the AWANA Commander, AWANA Secretary or MCC Pastor if dues are a challenge for your family. Our desire is to make sure any child who wants to attend AWANA will have that privilege.

## **Payment may be made in one of two ways:**

1. Payment in full at time of registration (checks payable to **MILILANI COMMUNITY CHURCH**)
2. Payment for multi-child families may be made at the rate of one child per month, beginning with September; with all dues paid by January 2018.

## **MCC MCC AWANA Clubs**

Club meetings are carefully organized according to ages and school grades to provide maximum interest and appropriate activity for all children.

**Cubbies:** Ages 3 & 4. Designed for 2 years prior to Kindergarten. Must be 3 by August 31st and must be potty trained (no diapers).

**Sparks:** Kindergarten, 1<sup>st</sup>, and 2<sup>nd</sup> grades

**T & T:** Boys and Girls, grades 3 through 6

**Trek (Middle School):** Boys and Girls in grades 7-8

**Journey (High School):** Boys and Girls in grades 9-12



## AWANA verse

*Do your best to present yourself to God as one approved, a workman who does not need to be ashamed and who correctly handles the word of truth. 2 Timothy 2:15 (NIV)*

## AWANA Nightly Schedule (subject to change)

### **Journey**

6:00-7:00: Sign-in and join leaders for time going through “Witnesses” handbook.  
Opportunity after to act as Junior Leaders for the younger groups meeting at 6:45 p.m.

### **ALL OTHER CLUBS:**

6:45-7:00: Sign-in, Flag Ceremony, announcements, and worship songs. Leaders will then break up by club and go to their designated area or activity.

### **T & T and Trek**

7:00-7:25 Games  
7:25-8:00 Handbook  
8:00-8:20 Council  
8:20-8:30 Snack, Closing, and Awards

### **Cubbies**

7:00-7:25 Council  
7:25-7:50 Games  
7:50-8:25 Snack & Craft  
8:25-8:30 Closing and Awards

### **Sparks**

7:00-7:30 Council  
7:30-8:00 Handbook  
7:50-8:15 Games  
8:15-8:30 Snack, Closing, and Awards

## **Your child will participate in the following activities during each club night:**

### **Flag Ceremony**

Beginning promptly at 6:45 p.m., the Flag Ceremony and prayer open our evening with all clubbers reciting the Pledge of Allegiance and AWANA pledge. Announcements are made, and Clubbers are dismissed to their respective clubs following a time of singing.

During the pledges and prayer all clubbers and workers shall remain standing. **If clubbers arrive late, show them how to respect the flags by encouraging them to stand at attention where they are.** Do not disturb the color line until after they have been presented and posted. We will recite the pledges to the American flag and the AWANA flag. **Please refrain from talking; remove your hat, and place your right hand over your heart while in the Sanctuary during the Flag Ceremony.**

### **Game Time**

AWANA goes into high gear with team and individual competition during Game Time. Dozens of organized games encourage each Clubber's participation.

### **Handbook Time**

Using achievement-oriented learning segments, AWANA emphasizes the importance of God's Word for practical living. Handbook time is when leaders work individually with clubbers as they progress through their entrance booklet and handbooks. Parents are strongly encouraged to work with clubbers at home on sections and activities so that the clubber is prepared each week. Clubbers must pass sections with no more than 2 helps. A help equals a hint of three words or less. Clubbers are encouraged to pass sections "word perfect." References are required to be known and recited by all school aged clubbers. When a clubber completes his/her handbook, if there is time left in the AWANA year, all of verses may be reviewed and recited again for a leader. No helps are allowed during the review of a handbook.

### **Council Time**

This is a general session for each club where God's Word is brought to life through Bible stories, testimonies, songs and prayer time.

### **Award Time**

Each AWANA Clubber has the opportunity to earn exciting awards. During this Award Time clubbers are recognized for individual progress in their handbooks and their attendance in his/her club. Children earn awards which are worn on the uniform vests or shirts. These awards should be displayed and worn proudly as they represent good achievement and spiritual growth in the knowledge of God and His Word. We will encourage all young people to strive for their highest potential. Each child works at his/her own pace and will be guided and helped by a caring leader. Award time is very special! NOTE: Awards may only be given when a child is in uniform.

**We will close the year with our special annual Awards/Parents' night. Please make sure your clubber is there.**

## Snacks

We will have a sign-up sheet available for parents/guardians who wish to volunteer to bring snacks for children in their club. These may range from chips, fruit, cookies or other “grab-and-go” type of items. Please avoid bringing snacks containing peanuts or peanut-products as we often have children with severe allergies to these products.

## Theme Nights

We use theme nights to keep things fun and exciting. This year we are going to also take a few of those nights and incorporate the theme into our club night. It’s going to be a fun and exciting year! Stay tuned for the announcements!

## Handbook Guidelines

- Sections must be passed in order.
- Discoveries & Challenges must be done in order.
- Silver & Gold level sections (T&T) may be done at any time.
- If you do not bring your handbook to the weekly club meetings, sections may not be passed or checked off by your club leader.
- To complete a handbook in one year, a child should have two to three sections ready to be completed when they arrive each week.
- Parents may initial work completed at home.

## Other Information:

- **Club Attendance:** Clubbers can only have one unexcused absence in each quarter of a club year in order to receive the club attendance award. (Sickness, family vacations, and other circumstances outside a clubbers control are considered excused absences.)
- **Sunday School or Church Attendance:** Clubbers can only have one unexcused absence in any period (3 months) in order to receive this award. Attendance at another church is accepted. If you attend a different church tell your teacher each week if you attended Sunday School or worship.
- **In case of inclement weather:** You may call the MCC Office at (808) 625-6205 or email [mcc@mchawaii.org](mailto:mcc@mchawaii.org) to confirm club will still be held that night. Please also make sure we have your correct phone number and email to ensure you receive timely updates.

## To Parents/Guardians:

We hope you have read this entire handbook for the MCC AWANA Program. This is the best way to make sure you have complete information regarding this ministry.

Should you have any questions that are not addressed in this handbook, please feel free to contact your child’s leader or any member of the leadership team at any time.

If you desire to help in the Cubbies, Sparks, or other clubs, please contact your respective Director. There will be opportunities to help with crafts, snacks, and/or clean-up on a weekly, monthly, or as needed basis.

## MCC AWANA Contacts

The **MCC AWANA email is [mcc@mcchawaii.org](mailto:mcc@mcchawaii.org)**. Contact the MCC Office at **(808) 625-6205** or visit the church website ([mcchawaii.org](http://mcchawaii.org)) for a listing of weekly worship times and other opportunities available for all age groups that meet at various times throughout the month. Additionally, if you have specific questions about our clubs, you may contact the following:

Commander	Dave Hallstrom	(808) 626-0059	<a href="mailto:miki-dave@hotmail.com">miki-dave@hotmail.com</a>
Secretary	Ann Biggers	(808) 375-9520	<a href="mailto:ann@mcchawaii.org">ann@mcchawaii.org</a>
Cubbies Director	Carol Domen	(808) 291-2570	<a href="mailto:math101@hawaii.rr.com">math101@hawaii.rr.com</a>
Sparks Director	Joshua Shiroma	(808) 372-2962	<a href="mailto:joshua73@hawaii.edu">joshua73@hawaii.edu</a>
T&T Director	Sean Shiroma	(808) 954-5848	<a href="mailto:setapartsean2@gmail.com">setapartsean2@gmail.com</a>
Trek Director (Boys)	Jayson Saito	(808) 268-4345	<a href="mailto:jayson@mcchawaii.org">jayson@mcchawaii.org</a>
Trek Director (Girls)	Rachelle Saito	(808) 268-3602	<a href="mailto:6mauimonkeys@gmail.com">6mauimonkeys@gmail.com</a>
Journey	Steve Knapp	(808) 342-9584	<a href="mailto:4steveknapp@gmail.com">4steveknapp@gmail.com</a>

**Pledges** (please stand and place your right hand over your heart)

### **Pledge of Allegiance (U.S. Flag)**

I pledge allegiance to the flag  
Of the United States of America  
And to the republic for which it stands  
One nation, under God, indivisible  
With liberty and justice for all.

### **AWANA Flag**

I pledge allegiance to the AWANA flag  
Which stands for the AWANA Clubs  
Whose goal is to reach boys and girls  
With the Gospel of Christ  
and train them to serve him.

# 2018-2019 AWANA Calendar

## September 2018

Sep 7	Opening Night
Sep 14	Regular Club
Sep 21	Regular Club
Sep 28	Regular Club

## October 2018

Oct 5	Regular Club
Oct 12	Regular Club
Oct 19	Regular Club
Oct 26	Glow-in-the-Dark

## November 2018

Nov 2	Regular Club
Nov 9	Honor the Military*
Nov 16	Backpacks for the Hungry*
Nov 23	No AWANA-Thanksgiving
Nov 30	Regular Club

## December 2018

Dec 7	Regular Club
Dec 14	Christmas Party*
Dec 21	No AWANA-Christmas Break
Dec 28	No AWANA-Christmas Break

## January 2019

Jan 4	Regular Club
Jan 11	Regular Club
Jan 18	Crazy Sock Night*
Jan 25	Regular Club

## February 2019

Feb 1	Regular Club
Feb 8	Foreign Missions Night*
Feb 15	Regular Club
Feb 22	Regular Club

## March 2019

Mar 1	Regular Club
Mar 8	Regular Club
Mar 15	Crazy Hat Night*
Mar 22	Regular Club
Mar 29	Regular Club

## April 2019

Apr 5	Regular Club
Apr 12	Regular Club
Apr 19	No AWANA-Good Friday
Apr 26	Parents' & Award Night*

**\*Crazy Sock Night:** Wear a crazy pair of socks!

**\*Honor the Military night:** Dress in uniform or camo clothing. We will have some special guests that have served or are serving in the military.

**\*Backpacks for the Hungry:** We will collect canned foods and/or school supplies to be put in backpacks for schools near us. There will be a contest between each class to see who can bring in the most food and other donated items. Prize to be determined.

**\*Christmas Party:** We will have a party for Christmas, special games, and share some special talent for the holiday. Parents are welcome.

**\*Glow-in-the-Dark Night:** Bring your flashlight! A glow-in-the-dark surprise for passing off handbook sections! Come have FUN and let your light SHINE for Jesus!!

**\*Foreign Missions Night:** We want to raise awareness of missionaries and how we can help. We hope to have a missionary available to talk to the children about their lives serving in the mission field. Also, we will have a food tasting of the missionaries' country are represented.

**\*Crazy Hat Night:** Well, Blarney Me! Wear a crazy hat or something green for St. Patrick's Day!

**\*Parents' & Award Night:** This will be the last night for AWANA. We will have our end of the year Awards Night, dessert potluck, and talent show.